

FROM: BUSINESS DEVELOPMENT DIRECTOR

**SUBJECT: APPOINTMENT OF MAIN CONTRACTOR –
PARKGATE LINK ROAD AND PARK AND RIDE**

DATE OF MEETING: 02 MARCH 2022

Forum	SMT	GMB	STOB	TEB	MCA	A&RC	Approval/ Information
Report schedule/date	02/03	X	X	X	X	X	Approval

EXECUTIVE SUMMARY

To seek Senior Management Team approval to appoint Tilbury Douglas to undertake the construction of a link road from the A6123 Aldwarke Lane to Parkgate Shopping and construct a new tram train park and ride facility.

1. REASON FOR REPORT

To seek approval to appoint Tilbury Douglas to construct a new link road from the A6123 Aldwarke Lane to Parkgate Shopping and a construct a new tram train park and ride facility.

2. RECOMMENDATIONS

That Senior Management Team approve the appointment of Tilbury Douglas for the construction of a new link road from the A6123 Aldwarke Lane to Parkgate Shopping and a new tram train park and ride facility at a cost of £8,420,930, subject to, securing planning permission, securing funding via the approval of the Parkgate TCF FBC by the SYMCA on 21 March 2022 and completion of legal documentation with Stadium and Parkgate Rotherham Unit Trust.

3. BACKGROUND INFORMATION

- 3.1 The Rotherham to Dearne corridor is the main arterial route from Rotherham Town Centre to the conurbations to the north including Parkgate, Kilnhurst, Rawmarsh Swinton and the Dearne Valley. It is one of the busiest in South Yorkshire and the A633 Rotherham Road carries approximately 30 buses per hour in each direction. The road also passes through an area of dense retail and the only access to Parkgate Shopping is from a single roundabout.
- 3.2 Traffic congestion in the area causes significant delays to bus services not only in the morning and evening peaks, but also at weekends. Over a number of years several minor interventions have been implemented to improve bus journey times, however significant issues for bus operators remain. In 2014 following extensive modelling a preferred scheme was developed to ease

congestion on the A633 achieved primarily by providing an alternative access in Parkgate Shopping to the rear via the A6123 Aldwarke Lane and a new link road.

- 3.3 In 2019 a temporary car park extension was constructed to provide for tram train users. As part of the link road scheme, a new park and ride is proposed to be constructed on land adjacent to the existing park and ride, but in SYMCA control and not subject to a short term lease.
- 3.4 In 2019 both the link road and park and ride were confirmed as eligible for funding as part of the Transforming Cities Fund programme and in March 2021 the Outline Business Case was approved allowing competitive prices to be secured for a preferred contractor to construct the works. The Business Case benefits arise from a combination of mode shift to tram train through the formation of a formal, and promoted park and ride, decongestion of the A633 to improve bus journey time reliability and reduced journey times for traffic visiting Parkgate Shopping.
- 3.5 In October 2021 competitive prices were sourced through the YorCivil2 South and West Framework on Lot 5 for schemes of estimated value of between £4M and £10M. Eight contractors were invited to tender. Four tenders were submitted and evaluated on a cost/quality split of 60/40.
- 3.6 As part of the tender evaluation process it was noted that tenderers had omitted various items from their returns and with independent agreement with all the tenderers they have agreed to amendments to their returns to ensure tender sums have been evaluated on an equal basis.
- 3.7 Following evaluation the most economically advantageous tender was returned by Tilbury Douglas. The bid from Tilbury Douglas was evaluated as the tender with the highest quality score and was also the lowest priced bid, giving it the highest overall evaluated score.
- 3.8 A Full Business Case has been submitted to the SYMCA for approval based on the competitively tendered price by Tilbury Douglas and funding approval is expected on 21 March 2022. Whilst the tender is for a fixed price sum, contains significant provisional sums for the earthworks and a project risk allowance is held, any cost increases beyond these allowances would need to be funded by SYPTE.

4. **IMPLICATIONS**

4.1 **CONTRIBUTION TO SYPTE BUSINESS PLAN DELIVERY**

✓	Promote the use of public transport and maximise patronage
	Make the most of new technology to improve public transport services
✓	Work with partners to reduce the impact public transport has on Air Quality and the Environment
✓	Get the best return for the region from our investment in public transport

4.2 **RISK**

None	Associated Risk Reference(s) from risk register
------	---

Describe existing or new risks as a result of this paper and any mitigations which are available.

- i) **Cost over-runs – TCF funding is finite and SYMCA has indicated scheme promoter needs to fund cost over-runs. Tender prices secured on a fixed price basis. The funding secured includes a risk allowance. A further mitigation is the Parkgate Package includes for a road widening scheme (Taylors Lane) which could be deferred should earthworks costs escalate.**
- ii) **Legals/land transfers and planning delay start into bird nesting season – legals ongoing, planning permission expected to be granted February 2022, early removal of trees proposed.**
- iii) **Contractor default - securing PCG and Bond in advance of works.**
- iv) **Adoption of public highway not fully agreed with RMBC.**

4.3 FINANCIAL

<input type="checkbox"/> Existing Budget	<input checked="" type="checkbox"/> No Budget
<input type="checkbox"/> No Financial Implications	

Awaiting outcome of TCF FBC approval decision anticipated at SYMCA Board 21 March 2022.

Budget code to be used to fund:	
If capital, specify capital funding source available:	SYMCA TCF £11,552,500
If virement specify which budget code:	
Have Finance been consulted?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

4.4 LEGAL AND FREEDOM OF INFORMATION ACT

Y N

Does the report contain information which is potentially exempt from the Freedom of Information Act?

<input type="checkbox"/>	<input checked="" type="checkbox"/>
--------------------------	-------------------------------------

Are there any exceptions to Standing Orders which need approval?

<input type="checkbox"/>	<input checked="" type="checkbox"/>
--------------------------	-------------------------------------

Other Legal Implications

<input checked="" type="checkbox"/>	<input type="checkbox"/>
-------------------------------------	--------------------------

Description of any implications if box ticked:

There will be appropriate legal agreements put in place with the Contractor. Prior to appointing the Contractor legal agreements are required with the owners of the land to be used for constructing the highway and Park and Ride. Discussions have commenced. In addition, a legal agreement with RMBC is required in respect of the adoption of the highway to ensure it becomes a highway maintainable at public expense.

4.5 INFORMATION TECHNOLOGY IMPLICATIONS

Have IT been consulted on the proposals in this paper and do the recommendations require amendments or new IT software systems or infrastructure?

<input checked="" type="checkbox"/>	Yes
<input type="checkbox"/>	No

If yes, please describe:

- **Link required for car park CCTV to be provided – IT progressing.**
- **PID's served via wireless connection.**
- **No requirement for IT connections for ticket machines and no park and ride/charging strategy determined.**

4.6 GENERAL DATA PROTECTION REGULATION

Y N

Does the paper have implications for the handling, transfer, processing or management of customer or other personal data?

<input type="checkbox"/>	<input checked="" type="checkbox"/>
--------------------------	-------------------------------------

Is there a requirement to conduct a Privacy Impact Assessment?
If so, please include as an appendix.

<input type="checkbox"/>	<input checked="" type="checkbox"/>
--------------------------	-------------------------------------

Data retention requirements

<input type="checkbox"/>	<input checked="" type="checkbox"/>
--------------------------	-------------------------------------

Other Data implications

<input type="checkbox"/>	<input checked="" type="checkbox"/>
--------------------------	-------------------------------------

4.7 HUMAN RESOURCE IMPLICATIONS

Have HR been consulted on the proposals in this paper?

<input type="checkbox"/>	Yes
<input checked="" type="checkbox"/>	No

Does the paper have implications for any of the following;? **No**

<input type="checkbox"/> Individual job roles/responsibilities/grades	<input type="checkbox"/> Resources
<input type="checkbox"/> Skills requirements, e.g. training needs	<input type="checkbox"/> Policies and procedures

4.8 EQUALITY AND DIVERSITY

Does the paper have implications for any of the following;? **No**

<input type="checkbox"/> Age	<input type="checkbox"/> Disability
<input type="checkbox"/> Gender	<input type="checkbox"/> Gender reassignment
<input type="checkbox"/> Marriage and civil partnership	<input type="checkbox"/> Religion or belief
<input type="checkbox"/> Pregnancy and maternity	<input type="checkbox"/> Race
<input type="checkbox"/> Sexual orientation	

Is an Equality Impact Assessment (EIA) needed	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
---	-----	-------------------------------------	----	--------------------------

4.9 COMMUNICATIONS AND STAKEHOLDER MANAGEMENT

Does the paper have implications for any of the following;

<input type="checkbox"/> Stakeholders	<input type="checkbox"/> Internal communications
<input type="checkbox"/> Media and Press (including reactive communications)	<input type="checkbox"/> Marketing plans and campaigns

☐

Mayoral activities (presenting either a risk or opportunity)

☒

No communications and stakeholder implications

No Mayoral Briefing Document is required.

4.10 ENVIRONMENTAL STRATEGY IMPLICATIONS

Do the recommendations in this paper change SYPTE's environmental impact?

☒
☐

Yes

No

If yes, please describe:

- **Negative - additional electricity consumption only.**
- **Positive - Provision of EV charge points an environmental positive**
- **Improved access to park and ride leads to less traffic and congestion downstream of the park and ride and reduced overall car mileage.**
- **Reduction in traffic on A633 leads to improved bus service reliability, reduced idling and better fuel consumption.**

4.11 CHANGE MANAGEMENT IMPLICATIONS

Does the paper result in any significant change management activity;

☐
☒

A Business Case is required to proceed

Managed through BAU change activities

☐
☐

A Project Initiation Document is required to proceed

No change management implications

Describe the scale and complexity of any change management activity which would result following the approval of any recommendations in the document, including necessary decision making and approval requirements and documentation to proceed.

- **It will be an additional park and ride site to be managed**
- **New learning required on EV charge points**

APPENDIX A – EQUALITY IMPACT ASSESSMENT

Author: Gavin Bland, Principal Project Manager
Tel: 0114 221 1220
Email: gavin.bland@southyorkshire-ca.gov.uk

SYPTE Equality Impact Assessment Form



As a public sector organisation we need to ensure that all our strategies, policies, service and functions both current and proposed have given proper consideration to equality and diversity. In all appropriate instances we will need to carry out an equality impact assessment. These are assessments that public authorities often carry out prior to implementing a policy, with a view to ascertaining its potential impact on equality. They are not required by law, although are a way of facilitating and evidencing compliance with the Public Sector Equality Duty.

This form:

- can be used to prompt considerations when carrying out your impact assessment
- should be completed either during the assessment process or following completion of the assessment
- should include a brief explanation of where impacts are foreseen or why you do not consider an impact arises.

How to complete an SYPTE Equality Impact Assessment form:

- **Section 1 – [Initial Screening](#)** needs to be carried out for ALL SYPTE Impact Assessments; If after completing initial screening there are;

- NO FORESEEN negative impacts,
- The change proposed does not result in the reduction of a service

You DO NOT need to complete a Full Impact assessment.

- Submit initial screening and obtain signatory approvals in section 4

- **Section 2 – [Full Impact Analysis](#)** is to be completed where initial Screening identifies;
 - There will be Negative impacts
 - The proposed change involves the removal or reduction of a service
 - There are compliance issues

Please FULLY complete Section 2, 3, 4, and 5 (where appropriate.)

- **Section 3 – [Equality Impact Assessment Action Plan](#)** - provide summary Action Plan, overcoming or mitigating any impacts arising from the analysis.
- **Section 4 – [Signatory Approvals](#)**: Please obtain relevant signatures
- **Section 5 – [Supporting Evidence](#)**: Please attach any supporting evidence documentation such as consultation documents.

SYPTE Equality Impact Assessment Form



Section 1 – Initial Screening

Title of function/service /policy/ procedure:	Park and Ride
Department function it belongs to:	Projects Section
Lead Officer Name:	Amy Sutherland-Jarvest
Board Sponsor Name:	Tim Taylor
Assessment Team: (please list names)	Gavin Bland Amy Sutherland-Jarvest Jeremy Kemp
Is this function/service/ policy/ procedure:	<input type="checkbox"/> New <input checked="" type="checkbox"/> Existing

What is the current function/service/policy/ procedure?
Currently a temporary 90 space park and ride for Parkgate Shopping
How is it proposed this will change? What are the proposed changes?
Relocation and extension of the temporary Park and Ride car park at Parkgate shopping centre. The new Park and Ride is to be 10-20 metres further away than the existing car park.
Why is this being proposed? (e.g. policy, deliverables, changes to systems and process, service delivery offer etc)
A new 268 space Car park to be constructed on SYPTE owned site adjacent to existing temporary site.

SYLTE Equality Impact Assessment Form



Will this proposal affect people with protected characteristics and if so, in which group?

Age: <i>Select the level of impact below:</i> Choose an item.	Why do you consider it will have this effect? State any evidence you have, and explain what you feel the financial/non-financial impact might be. Minor impact due to increased distance to tram train terminus.
Disability: <i>Select the level of impact below:</i> Choose an item.	Why do you consider it will have this effect? State any evidence you have, and explain what you feel the financial/non-financial impact might be. Better facilities – i.e. dedicated parking, but site slightly further away from tram train terminus
Gender reassignment: <i>Select the level of impact below:</i> Choose an item.	Why do you consider it will have this effect? State any evidence you have, and explain what you feel the financial/non-financial impact might be. N/A
Marriage or civil partnership: <i>Select the level of impact below:</i> Choose an item.	Why do you consider it will have this effect? State any evidence you have, and explain what you feel the financial/non-financial impact might be. N/A
Pregnancy or maternity: <i>Select the level of impact below:</i> Choose an item.	Why do you consider it will have this effect? State any evidence you have, and explain what you feel the financial/non-financial impact might be. Minor impact due to increased distance to tram train terminus.
Race: <i>Select the level of impact below:</i> Choose an item.	Why do you consider it will have this effect? State any evidence you have, and explain what you feel the financial/non-financial impact might be. N/A
Religion or belief: <i>Select the level of impact below:</i> Choose an item.	Why do you consider it will have this effect? State any evidence you have, and explain what you feel the financial/non-financial impact might be. N/A
Sex (Gender): <i>Select the level of impact below:</i> Choose an item.	Why do you consider it will have this effect? State any evidence you have, and explain what you feel the financial/non-financial impact might be. N/A
Sexual orientation: <i>Select the level of impact below:</i> Choose an item.	Why do you consider it will have this effect? State any evidence you have, and explain what you feel the financial/non-financial impact might be. N/A

SYLTE Equality Impact Assessment Form



Is a FULL IMPACT ANALYSIS required?

☐ No – There are no foreseen negative impacts.

☒ Yes – You have identified that there are negative impacts or a service is being removed/ reduced that requires further analysis.

Please complete the Full Impact Analysis.

Please note: if this impact assessment refers to removal of a service or legal compliance issues a full impact analysis must be completed.

Assessment Summary – please provide a summary of the outcome here:

There is a small negative impact due to the increased distance between the new site and tram train terminus than the existing. This is due to land availability.

Negative impact (please tick):	<input type="checkbox"/>	High	<input type="checkbox"/>	Medium	<input checked="" type="checkbox"/>	Low
Assessor's Name:	Amy Sutherland-Jarvest		Signed	A E Sutherland		Date 12/11/2020



If there **are negative impacts** or a **removal of service** identified please complete [Section 2: Full Impact Analysis](#).



If there are **no negative impacts** identified please obtain the signatory approvals in [Section 4](#).

SYLTE Equality Impact Assessment Form



Section 2 - Full Impact Analysis

Only complete this section if you have identified negative impacts, a service is being removed or if the impact is not clear from [Section 1: Initial Screening](#).

Proposed new /revised function/service/policy/ procedure: Give further details of the arrangements being made if applicable.

Add details to the Equality Impact Assessment Action Plan ([Section 3](#))

The new location for the Park and Ride is finalised. It will involve the car park being a slightly longer distance from the tram stop than it is currently. This may have a minor impact on users with accessibility requirements. The new site will however provide dedicated disabled bays and greater parking capacity for the tram stop than is currently available. Disabled parking spaces would be sited as close to the tram stop as possible within the car park. A 'drop off' zone adjacent to the tram train stop exists to help passengers with severe mobility requirements in getting nearer to the stop.

Consultation – Engagement is good practice and a useful tool to demonstrate that due regard has been paid. Please indicate the consultation/engagement carried out below:

Peer research?	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No	Summary: N/A project is at concept stage
Data study?	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No	Summary: N/A project is at concept stage
Statistics?	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No	Summary: N/A project is at concept stage
Other research?	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Public consultation undertaken prior to and as part of planning process.

Which protected groups should be consulted with (tick all that apply) and identify numbers of people affected:

<input type="checkbox"/> Age	Number of people asked: Click here to enter text.	Number of people affected: Click here to enter text.	How are they affected? Click here to enter text.	Financial impact? Click here to enter text.
	Add in summary comments if needed: Click here to enter text.			
<input type="checkbox"/> Disability	Number of people asked: Click here to enter text.	Number of people affected: Click here to enter text.	How are they affected? Click here to enter text.	Financial impact? Click here to enter text.
	Add in summary comments if needed: Click here to enter text.			
	Number of people asked:	Number of people affected:	How are they affected? Click here to enter text.	Financial impact?

SYLTE Equality Impact Assessment Form



<input type="checkbox"/> Gender Reassignment	Click here to enter text.	Click here to enter text.		Click here to enter text.
	Add in summary comments if needed: Click here to enter text.			
<input type="checkbox"/> Marriage or civil partnership	Number of people asked: Click here to enter text.	Number of people affected: Click here to enter text.	How are they affected? Click here to enter text.	Financial impact? Click here to enter text.
	Add in summary comments if needed: Click here to enter text.			
<input type="checkbox"/> Pregnancy or Maternity	Number of people asked: Click here to enter text.	Number of people affected: Click here to enter text.	How are they affected? Click here to enter text.	Financial impact? Click here to enter text.
	Add in summary comments if needed: Click here to enter text.			
<input type="checkbox"/> Race	Number of people asked: Click here to enter text.	Number of people affected: Click here to enter text.	How are they affected? Click here to enter text.	Financial impact? Click here to enter text.
	Add in summary comments if needed: Click here to enter text.			
<input type="checkbox"/> Religion or belief	Number of people asked: Click here to enter text.	Number of people affected: Click here to enter text.	How are they affected? Click here to enter text.	Financial impact? Click here to enter text.
	Add in summary comments if needed: Click here to enter text.			
<input type="checkbox"/> Sex (Gender)	Number of people asked: Click here to enter text.	Number of people affected: Click here to enter text.	How are they affected? Click here to enter text.	Financial impact? Click here to enter text.
	Add in summary comments if needed: Click here to enter text.			
<input type="checkbox"/> Sexual Orientation	Number of people asked: Click here to enter text.	Number of people affected: Click here to enter text.	How are they affected? Click here to enter text.	Financial impact? Click here to enter text.
	Add in summary comments if needed: Click here to enter text.			
<p>Give details of any consultation undertaken. Add resulting actions to the Equality Impact Assessment Action Plan (Section 3)</p> <p>No consultation undertaken to date. Will be considered at Feasibility stage.</p>				

SYPTE Equality Impact Assessment Form



Section 3: Equality Impact Assessment Action Plan


PTAP theme it relates to: Select one from the drop down:	Protected group it impacts:	Impact Assessment Details:	Mitigating Action(s) identified:	Outcome(s) required:	Financial/ resource implications (if applicable):	Target Date:	Person responsible for identified action(s)
Networks, Services and Facilities	Elderly Pregnant Infirm	Additional 20m walk to the tram train stop	Accessible spaces located as close as possible to the tram train stop within available land.	Minimal walk distance within new site constraints.	None – priority allocation of spaces only.	31/03/2023	Amy Sutherland-Jarvest

SYLTE Equality Impact Assessment Form



Section 4: Signatory approvals

Board Sponsor responsible for Impact Assessment:			
Signed		Date	Click here to enter a date.

 Please now save this final version in your department folder here: O:\Equality Forum\Impact Assessments\

Section 5: Supporting Evidence

Please attach any supporting evidence such as consultation documents here. Potential sources of information are available in the guidance document.

[Click here to enter text.](#)